

**An exciting opportunity to join a growing organisation
within the Healthcare Industry!**

HR & RECRUITMENT ADVISER

Full Time

Based in Newcastle upon Tyne

VACANCY

**Up to
£25K pa**

Are you eager to develop your HR career? Do you have a passion for great customer service? Would you like to work in a challenging, fast paced healthcare business? If so, Vocare are looking for a HR & Recruitment Adviser to join their newly established regional HR team based in Newcastle upon Tyne.

Working as part of a regional HR team and supporting the business operations located across the North, the HR & Recruitment Adviser will provide Generalist advice and guidance to operational managers and key stakeholders relating to policies, processes, employee relations and recruitment.

You will be instrumental in adding value to the regional HR service and contributing towards the support employees and managers receive. This is also a great role to continue developing your HR experience by working closely with the HR Business Partner and building your knowledge within a Generalist HR department. An excellent opportunity for an ambitious and aspiring HR Adviser.

You must have prior experience of working in a Generalist HR team with a proven track record of leading ER cases, coaching and supporting operational managers and overseeing recruitment processes across multiple sites and services. Your role will be varied therefore you must be proactive, incredibly organised and confident to deliver your workload in a fast-paced environment whilst consistently delivering excellent levels of customer service and building quality relationships with key stakeholders. Holding or working towards a CIPD qualification is required.



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**Interviews will be held
late February 2019**

We encourage you to apply as soon as possible, as once sufficient applications have been received, we may choose to close the advert early.

**For further information about this role or to apply, please visit our website:
www.totallyplc.com/about-us/careers/**

Or contact us on 0300 013 4885 or at recruitment@totallyrecruit.com



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Closing Date: 24th February 2019